



Stellar Phoenix PST File Splitter

Version 1.1

User Guide

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Overview

Stellar Phoenix PST File Splitter is a complete solution to split Microsoft Outlook Data Files (PST). This software splits PST files according to sender's mail id and date. Date has different options such as between time period, in the last number of days. You can split large PST files into smaller PST files. This helps in case, you have large PST file but want only some mail from that file then you can split that PST file and save according to your preference.

You will need to import PST file into Microsoft Outlook to use the PST file that has been split from the large PST file. This software provides you search option to search PST files in computer. In addition you can save PST files to your preferred location.

Key features:

- Enables the user to view messages in 3-view format
- Splits the large Microsoft Outlook PST file to small size PST files
- Restores formatting from RTF and HTML messages
- Recovered file will save as .pst file on any disk (including network) visible by the host operating system
- Creates unique profile for individual PST files
- Supports MS Outlook 2000, 2002 (XP), 2003, 2007

Getting Started

- [Installation Procedure](#)
- [Order and Register](#)
- [User Interface](#)

Installation Procedure

Before installing the software, ensure that your system meets the minimum system requirements:

Minimum system requirements

- **Processor:** Pentium Class
- **Operating System:** Windows NT4(SP6)/2000/XP/2003/Vista
- **Memory:** Minimum 256 MB (512 MB recommended)
- **Hard Disk:** 50 MB of free space
- **MS Outlook:** 2000, 2002 (XP), 2003, 2007
- **Internet Explorer:** Version 4 or later

To install the software:

1. Double-click **sppfs.exe** file to start the setup process. The Setup - Stellar Phoenix PST File Splitter dialog box opens. Click **Next**.
2. In the License Agreement screen, select **I accept the agreement** option. The Next button will be enabled. Click **Next**.
3. In the Select Additional Tasks screen, check the required check boxes. Click **Next**.
4. In the Select Destination Location screen, provide the path by using Browse button where the setup files will be stored. Click **Next**.
5. In the Start Menu Folder screen, provide the path by using Browse button where the program's shortcuts will be stored. Click **Next**.
6. In the Ready to Install screen, review the settings. Click **Back** to change settings. After confirming the settings click **Install**. The Installing screen shows the installation process.
7. After completing the process, the Completing the Stellar Phoenix PST File Splitter Setup Wizard screen opens. Click **Finish**.

Starting the Software

To start the software, do one of the following:

- Click **Start**, point to **All Programs**, select **Stellar Phoenix PST File Splitter**, and then click **Stellar Phoenix PST File Splitter**.

- Double-click the shortcut icon of **Stellar Phoenix PST File Splitter** from the desktop.
- Click quick launch icon on the taskbar.

Note: You can clear the Launch Stellar Phoenix Outlook Express Recovery check box to stop the automatic launch of the software.

Order and Register

To order the software:

The software can be purchased by making payments online using a credit card. Please visit <http://www.split-pst-file.com/buy-now.php?Order> for more information and to place an order. Once the payment is complete, an activation serial number along with activation details is sent via e-mail.

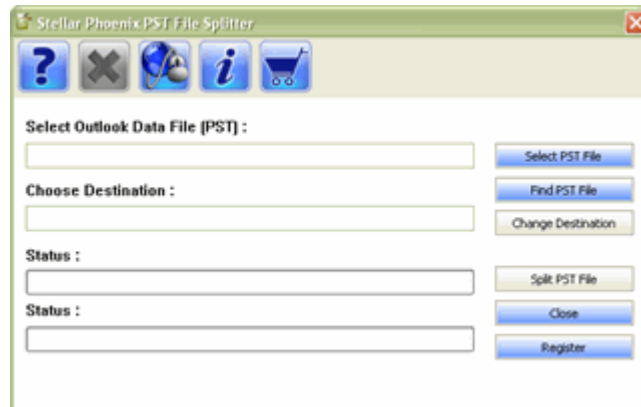
To register the software:

After receiving the Registration Key, the software can be activated.

1. Run demo version.
2. In the Stellar Phoenix PST File Splitter screen, click **Register**.
3. In the Activate Stellar Phoenix PST File Splitter dialog box, type User Name and Activation Code in the User Name and Activation Code text box respectively. Click **OK**.






User Interface

Stellar Phoenix PST File Splitter, the robust and powerful software has a simple and easy to use Graphical User Interface (GUI). The main user interface is as shown below:



Interface Icons

These are the icons available in Stellar Phoenix PST File Splitter:

- **Stop**  : Stops a process at any time
- **Help**  : Opens user guide of Stellar Phoenix PST File Splitter
- **Update Wizard**  : Provide latest updates for the software
- **About Stellar Phoenix PST File Splitter**  : Open About dialog box that shows information about the software
- **Order Stellar Phoenix PST File Splitter**  : Use this to order the software

Using the Software

Stellar Phoenix PST File Splitter software can split Microsoft Outlook PST file and search PST files.

- [Split PST files](#)
- [Searching PST files](#)
- [Import PST file in Microsoft Outlook](#)

Splitting PST Files

Splitting PST files mean that you can split PST files according to date or sender's e-mail id. All mails will be stored in a new PST file when you split the PST file. If date option is selected then the new PST file contains only that e-mail, which are received on that date or in specific time period. If PST file is splitted according to sender's mail id then the new PST file will contain only that e-mail, which are sent by the specified sender.

You view this functionality as same as Microsoft Outlook shows or categorize e-mail according to date or e-mail id. For example, you want to save all e-mails received from a contact in another location then you can split the main PST file according to the sender's mail id. A new PST file will be created that will contain only the sender's e-mail. The main PST file remains intact.

To Split PST files:

1. Stellar Phoenix PST File Splitter screen, select **Split PST file**.
2. In the Stellar Phoenix PST File Splitter dialog box, click **Select PST file**. In the Open dialog box, browse and locate the required PST file. You can also [search for PST files](#).
3. Click **Split PST file**.
4. In the Split PST File dialog box, select:

1. By Date

If you want to split PST file according to date, select this option. This option also provides two options:

- **in the last:** If you want to split PST file according to months select this option. All e-mails that are received in the specified months will be stored in a different PST file other than source PST file. Select option to specify number of months.
- **between:** If you want to split PST file according to specified time period select this option. All e-mails that are received in the specified time period will be stored in a different PST file other than source PST file. Click between list box to select month, year and date. Similarly, select month, year and date from and list box to specify the end date.

- **By mail id**

If you want to split PST file according to e-mail ids select this option. Check the e-mail ids of senders under Mail Ids box. All e-mails received from specified senders will be stored in a different PST file other than source PST file.

5. Click **OK**.

The new files suffixed with recovered will be saved at the specified location. However, you will need to [import](#) the newly created PST file in Microsoft Outlook to use it.

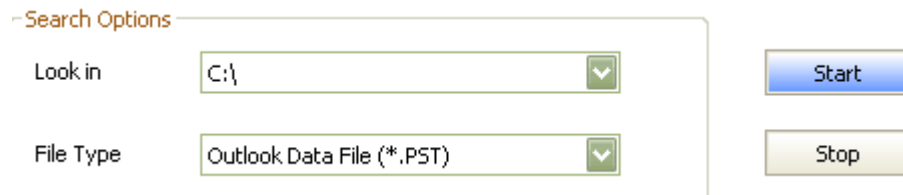
Note: You should change destination before clicking Split PST File if destination needs to be changed.

Searching PST Files

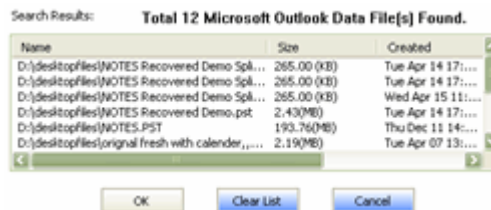
You can search for PST files by using find PST file functionality of Stellar Phoenix PST File Splitter. You can search PST files in drives, folders and sub folders. However, you can select only one drive to search PST files.

- **To search PST files in drives:**

1. In the Stellar Phoenix PST File Splitter screen, click **Find PST File** button.
2. In the Find PST File dialog box, under Search Options box, click **Look in** listbox to select drive. Select the required drive. Click **Start**.



3. In the Find PST File dialog box, under Search Results box, all PST files that are found in the selected drive will be shown. Click a file to select, and then click **OK**.



- **To search PST files in folders:**

1. In the Stellar Phoenix PST File Splitter screen, click **Find PST File** button.
2. In the Find PST File dialog box, click **Search in folder**. In the Browse for Folder dialog box, select a folder and click **Start**. In addition, if you want to search subfolders in that folder, check **Search Subfolders** checkbox.
3. In the Find PST File dialog box, under Search Results box, all PST files that are found in the selected drive will be shown. Click a file to select, and then click **OK**.

Import PST file

To import PST file in Microsoft Outlook:

1. Open Microsoft Outlook. On the File menu, select **Import and Export**.
2. In the Import and Export Wizard, select Import from another program or file, click **Next**.
3. In the Import a File box, select Personal Folder File (.pst), click **Next**.
4. Click **Browse** to locate the PST file that needs to be imported. In the options box, select an appropriate option. Click **Next**.
5. In the Import Personal Folders dialog box, select the folders that should be imported in Microsoft Outlook. Click **Finish**.

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Stellar Phoenix PST File Splitter

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Monday - Friday [24 Hrs. a day]

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About Stellar

Stellar Information Systems Ltd. is a trusted name in the field of Data Recovery and Data Protection Software for more than a decade.

We provide the widest range of Data Recovery Products. Our range includes Data Recovery Software for almost all Operating Systems and File Systems.

Product line:

Data Recovery

A widest range of data recovery software that helps you recover your valued data lost after accidental format, virus problems, software malfunction, file/directory deletion, or even sabotage!. [More Info >>](#)

File Recovery

The most comprehensive range of file undelete and unerase software for Windows and MS office repair tools. [More Info >>](#)

Email Recovery

A wide range of mail recovery, mail repair and mail conversion applications for MS Outlook, MS Outlook Express and MS Exchange useful in instances of data loss due to damages and corruption of Email. [More Info >>](#)

Data Protection

A wide range of Prevent Data Loss, Data backup and Hard Drive Monitoring Applications to ensure complete data protection against hard drive crash. [More Info >>](#)

Data Sanitization

Data cleanup and file eraser utility can delete selected folders, groups of files, entire logical drives, System Traces & Internet traces. Once the data have been removed using Stellar Wipe - Data File eraser utility, it is beyond recovery limits of any Data Recovery Software or utility. [More Info >>](#)

For more information about us, please visit www.stellarinfo.com
